

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Workshop Meeting

November 6, 2023, 4:30 p.m.

### I. Call to order

President McCormick called the meeting to order. The time was 4:35 p.m.

**All Board Members were present:** Machel McCormick, President; John W. Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent, Dr. Johnny Branch was in attendance.

**Member of the Press in attendance** Josh Brown of the Williamson Daily News

**Central Office Staff in attendance:** Patrick Billips, Director of Technology; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator; Leah Wireman, Director of Human Resources

### II. Pledge of Allegiance

Mrs. Hannah led the Pledge of Allegiance.

### III. Information and Discussion Items

#### a. Reading intervention documentation process (HB 3035)

Dr. Branch explained this bill. The process would be similar to the SAT process. The Renaissance Screener measures students' skills compared to grade level learning goals. It would help identify what type of additional of instruction a student might need. Students would be assessed three times per year. Teachers had been training for this new program.

#### b. Current Enrollment Trends and Enrollment projections by school for 2024-2025

Dr. Branch worked from an easel to show the difference between our current enrollment and the projected enrollment for next year. There was discussion.

#### c. School Crisis Plans (current)

Dr. Branch, Patrick Billips and William Hensley spoke. Crisis plans were shared with the BOE members and they were asked not to share them. All schools fill out a plan and turn it in before they leave each summer. These plans are then submitted to the State Department. There was discussion regarding resources each school had. When schools have drills (fire, shelter in place, weather related, active shooter, etc.), information is sent in regarding the date, time, how many students involved, evacuation or response, length of time needed to complete, etc. On November 20, folks will be here to help make sure our plan is comprehensive. A representative from each school would be in attendance. There would be updates. There were questions and comments.

#### d. Board of Treasury Investment information

Beth Daniels and Rod McCoy shared information that had been forwarded from the WV Board of Treasury. The question was – would we want to invest some of our required fund balance in this plan? It was a low risk investment and the return would be in excess of 5%. Monies would be invested in the West Virginia Money Market Pool and could be drawn down as needed. Members were asked to review the information.

*Nancy Slone*

Executive Secretary to Superintendent  
Mingo County Schools

November 6, 2023  
Special Meeting

Page 1 of 2

50 **IV. General Considerations**

51 **a. Discussion and possible action regarding a proclamation to observe World Diabetes Month in November and**  
52 **demonstrating this observance by encouraging students and staff to wear the color, blue, on November 14,**  
53 **2023.**

54 Dr. Branch read from the proclamation.

55

56 Mr. Slone made the motion to approve November 14, and the month of November as World Diabetes Month. Mr.  
57 Preece seconded that motion. The motion carried with a vote of 5/0.

58

59 **b. Discussion and possible action regarding the presentation of bills for BOE approval**

60 There were questions and discussion about several items.

61

62 Mr. Baisden made the motion to approve payment of the bills. Mr. Slone seconded that motion. The motion  
63 passed with a vote of 5/0.

64

65 **c. Discussion and possible action regarding the TVHS CTE Facility awarding of contract**

66 Mr. McCoy had floor plans and information regarding the building of classrooms for the CTE Facility. There were  
67 questions and discussion. There seemed to be a lot of costs that had not been figured in the original amount of the  
68 building. It was determined that a panel would get together for discussion and to bring a report to the Board at the  
69 next regular meeting.

70

71 Mr. Baisden made the motion to table the TVHS CTE Facility. Mr. Slone seconded that motion. The motion passed  
72 with a vote of 5/0.

73

74 **d. Discussion and possible action regarding the development and possible adoption of Board Goals – The Board**  
75 **Moved to items e) and f). They would come back to this item at the end of the meeting.**

76

77 **e. Discussion and possible action regarding Policy Revisions**

78 The Board members received copies of policies that had been sent to the State's Department of OCR for approval.  
79 Dr. Branch explained the policy revisions. He requested the Board put the policies out for public comment.

80

81 Mr. Preece made the motion to put the policies out for public comment. Mr. Baisden seconded that motion. The  
82 motion carried with a vote of 5/0.

83

84 **f. Discussion and possible action regarding dates for LSIC reports**

85 Dr. Branch provided tentative dates for the LSIC meetings. There was conversation and discussion. Mr. Preece  
86 made a motion to table item (d) possible adoption of Board Goals until next meeting. He then announced he did  
87 not feel well. Conversation took place and the motion was not finished.

88

89 Mr. Preece made the motion to approve the LSIC dates. Mr. Baisden made the second. The motion carried with a  
90 vote of 5/0.

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92 **V. Adjournment**

93 Mr. Preece made the motion to adjourn. Mr. Slone seconded that motion.

94

95 Time was 7:38 p.m.

96

97

98 **Next Regular Meeting**

99 November 28, 2023

*Nancy Slone*

Executive Secretary to Superintendent  
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November 6, 2023  
Special Meeting

Page 2 of 2